

HOW TO CLAIM YOUR INFUSION CENTER

STEP 1:

Using either Google Chrome or Mozilla Firefox, visit the Infusion Center Locator login page at: <https://www.infusioncenter.org/mycenter/>

STEP 2:

Create a free username and password or log in using an existing combination of the two:



Existing users click here to login to add or manage center listings.




New users click here to register and begin adding IV Center listings.

You will then be directed to the Infusion Center Locator: <https://www.locator.infusioncenter.org>

STEP 3:

To search for your Infusion Center, enter the city and state, or zip code of the office and click "Search."

STEP 4:

Scroll through the listings on the left side. When you find your center's  *Unverified* profile, click on it to bring up the full profile.

STEP 5:

On that page, in the bottom left hand corner, click 

CLAIM THIS LOCATION

There will then be a pop up that says:

Claim (Your Center's Name)

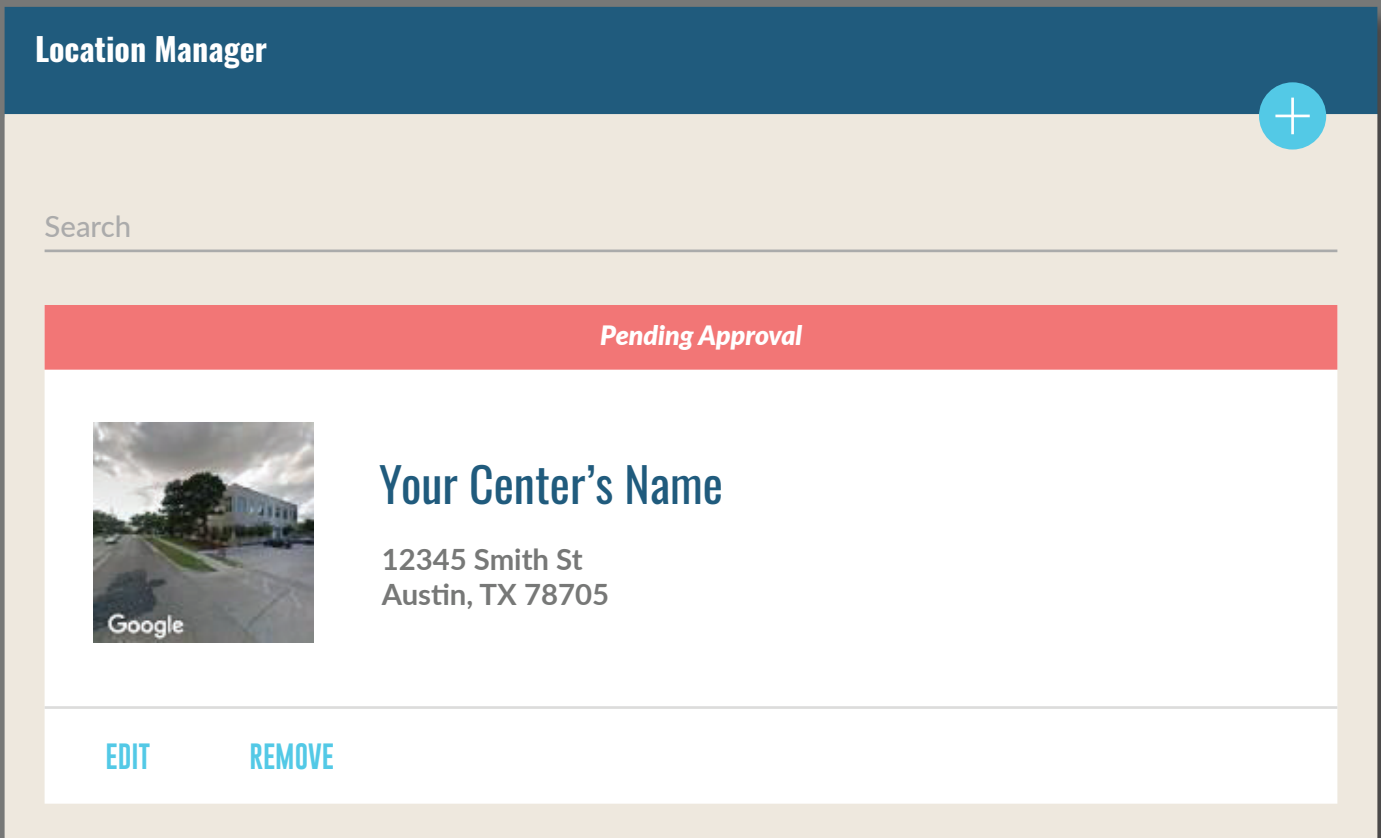
By hitting Submit, you are claiming ownership/administration of this Infusion Center Location.
A staff member will be in contact with you to verify your identity.

CANCEL

SUBMIT

Click Submit. You will then see a pop up prompting you to go to the Location Manager.

When you get to the Location manager page, you will see:



The screenshot shows a web interface titled "Location Manager" in a dark blue header. In the top right corner of the header is a light blue circle with a white plus sign. Below the header is a search bar with the placeholder text "Search". A red banner across the page reads "Pending Approval". Below this banner is a listing card for a center. On the left of the card is a square image of a building with a "Google" logo in the bottom left corner. To the right of the image, the text reads "Your Center's Name" in a large blue font, followed by "12345 Smith St" and "Austin, TX 78705" in a smaller black font. At the bottom of the card are two buttons: "EDIT" and "REMOVE", both in blue text.

STEP 6:

Click "EDIT" and this will bring you to the center's profile, where you will be able to add and/or edit any information you need to.

STEP 7:

Click "Save." We will receive an email and approve the listing for you.

You are DONE! Thank you for claiming your center's listing! Patients and referring providers in your community will now be able to find your center.

If you need assistance at any point, please reach out to Morgan Grubbs, Development Coordinator, at morgan.grubbs@infusioncenter.org.